**AFTER 3 CLUB NEW TERM NEWSLETTER**

Dear Parents/Carers,

Welcome back to a new school year at ATC.

A big welcome to all new children starting ATC this year.

It’s so good to be running normally, no longer in bubbles, mixed free play and full snack bar.

I just have some information for this term and some slight changes:

****MEET THE TEAM: Info for new parents:

* Manageress/Owner-Louisa Lowe
* Session Lead Friday-Irica Nicholas
* Play worker- Shelley Taylor, Louise McGowen, Bonnie Coles,

Anne Gobey

* Cover Play workers-Jane Smart, Dawn Jorden
* Snack supervisor-Danni Dunn

We are sad to say that Gordon has left ATC after 14 years. He has been a popular and valued member of staff. If you would like to contribute towards a leaving gift, please can you give me cash or do a bank transfer by Friday 17th September.

CRAFT

During the summer holidays I have planned a craft for every week until next July. We pride ourselves on providing really good crafts which are very popular with the children. Each half term we will also have an edible craft one of the weeks.

This term we are doing:

* Foam fridge magnets
* Mobiles- dream catchers
* Jewellery making
* Edible craft-Decorated biscuits
* Design your own home competition (this will run over 2 weeks and will be judged over half term. Cash prizes for 1st, 2nd & 3RD places.

DRINKS

We are still providing drinks throughout the session, but children will now use their own drinks bottles which they can fill up when they like so, please ensure your children have one on a daily basis as we only have a few spare ones.

SESSION LEAD

I will be training Louise McGowen & Shelley Taylor up until Christmas in the Session lead role. Louise has just started a level 3 play work qualification & Shelley is already level 3 qualified.

From January, Louise & Shelley will alternate the Session lead on a Thursday.

I will then have a Thursday & Friday off. This will enable me to concentrate on other personal commitments.

Irica will continue to be Session lead on a Friday.

OUTSIDE PLAY

We now have our own shed to store our outside equipment, so I have purchased some additional equipment for the children to enjoy.

If you have any outside equipment that your children have outgrown or don’t use anymore, we would gratefully receive them. We could particularly do with a few more scooters.

SCHOOL ACCESS

Please remember that we are not permitted access to the school after 4.15pm so if your children leave items they will have to wait until the next day.

LOST PROPERTY

The lost property box will be kept by the door, we don’t have unlimited storage so when it becomes full we will put items in the main school lost property box.

Please ensure that you name all your children’s items so we

can make sure they get back to you.

RECEPTION

We have a good number of Reception children starting from w/c 4th of October.

NOTIFICATION OF ABSENCE

Please can you make sure you let us know if your child is sick, on holiday or attending school run after school activity. This is especially vital for key stage 2 children who come by themselves to ATC. We regularly have to go to classrooms and the office trying to find out where children are and this impacts on the staff/child ratios. There is a £10 fine for non-notification.

CHILDREN WITH “MY PLANS”

If your child has a “My Plan” and has targets/goals we could support whilst he is at ATC, please let Louisa have a copy and we will liaise with the school and support and reinforce where necessary.

AUGUST PAYMENT REMINDER

Just a reminder that unless you have made a specific arrangement with me that all fees are prorated into equal monthly payments running from whenever you start to August so there will always be an August payment due.

MONTHS NOTICE PAID IN ADVANCE

ATC requires one month’s notice to cancel a place or make changes to days booked.

Also, just to clarify the months’ notice you pay in your first month to secure your place is your final monthly payment when you give final notice.

Thank you for your continued support

Louisa & the team