

AFTER 3 CLUB- OUTSIDE PLAY PROCEDURE

Every effort will be made to make sure that the children are safe and well supervised outside. The correct child/staff ratios MUST be followed at all times.

Risk assessments are carried out for all the areas we use at ATC. These are regularly reviewed and updated.

An announcement will be made that we are going "OUTSIDE".

The children will collect their photo card and put it on the blue board on the wall.

The children are responsible for taking their photo off the board when they come back inside.

Staff will remind the children to do this and it will be supervised by the manageress.

FRONT PLAYGROUND

The main gate and the pedestrian gate will be locked at all times when we are playing in the front playground. Children will not be allowed past the red playground markers.

All outside play equipment will be regularly inspected.

If using the front playground, the Walkie talkie system will not be used.

If there has been rain and the ground is muddy the children will not be permitted to play on the grass, top level of the pirate ship or by the tree but will need to stay on the tarmac.

BACK PLAYGROUND

The main pedestrian gate will be kept closed at all times when the children are playing in the back playground.

If using the back playground, we will use the walkie talkie system. Up to 4 Walkie talkies can be used.

One will be kept inside with the Manageress and the other will be taken outside by members of staff.

The walkie talkies will be used to communicate with each other regarding children going back in and coming out again, accidents and problems with behaviour etc.

The children are free to use the trim trail and wooden pergola area except if it is wet and slippery.

Only KS2 children are permitted to use the climbing frame.

The children are free to play on the grass unless there has been heavy rain but will not be allowed near the main pedestrian gate.

We will not use the large public playing field.

We will notify the staff and children if the windows to the kitchen are open.

If necessary, we will use the hazard signs/hazard tape to section off this area.

If the hall window is open, we will use a chair or hazard sign to make sure children do not injure themselves on the edges of the window.

Staff are not permitted to use their mobile phones when on outside duty.

Staff are not permitted the use of iPods/Mp3 players or have earphones in at any time.

Staff must encourage the children to collect and bring in all the outside play equipment.

It is the responsibility of the staff to do a final sweep of the outside areas to make sure that all the equipment has been collected and brought back in.

The equipment must be put back in the appropriate storage boxes/areas.

CHANGES TO OUTSIDE PLAY PROCEDURE DURING COVID RESTRICTIONS

- We will endeavour to take the children outside as much as possible.
- Children will stay in their year groups while playing outside.
- The children will anti bac their hands before they go outside and again if they change the outside equipment they are playing with.
- Each year group will have their own set of basic outside equipment.