

SAFEGUARDING AT ATC-ADJUSTMENTS FOR COVID19

- Staff will arrive and take a temperature test.
- If it is high, they will go home and will need to access a test or self-isolate.
- Staff will wash or anti bac their hands before touching any equipment and regularly during the session.
- We will use the tables to create 7-year group areas with a maximum of 6 children per table.
- Each year group will have their own selection of crafts/toys & activities to avoid cross contamination.
- We have full access to both playgrounds and outside equipment so we will take the children out to play as much as possible in their year groups.
- Initially in September numbers will be capped at 60 .
- The tables will be cleaned before the children arrive at ATC.
- The children will anti-bac their hands when they arrive at their table, prior to snacks, then again before they start to play with the toys etc and in between if they start a different activity.
- Where possible we will leave doors and windows open to ensure good ventilation.
- Children will be washing their hands at the end of school.
- There will be anti-bac and tissues on every table.
- We will promote the “Catch it, bin it, kill it” approach.
- Children will anti-bac their hands when they get to their tables.
- In line with government recommendations parents will be reminded not to send their children to school or ATC if they are feeling unwell.
- If a child has any COVID 19 symptoms they will need to get tested and get an all clear or self-isolate for 14 days before they could attend ATC again.
- Each year group will have their own large wheeled storage box with a selection of toys/activities/board games/books etc
- They will also have their own craft box.
- Toys/activities will be changed on a weekly basis so that children do not get bored.
- Toys/games/books etc will be cleaned on a Friday.
- As we will need to keep rotating the toys so that the children do not get bored, we will take home any toys that need a more thorough clean and use Milton and mesh bags.
- We will not use any fabric-based toys/activities or anything that cannot be thoroughly cleaned.
- Snacks will be more basic and served on each Year group table.
- We will keep crockery and utensils to a minimum.
- The kitchen will be thoroughly cleaned after use .
- Parents will not be allowed into the hall.

- Children will collect their belongings and be taken to the door for collection.
- One parent only to collect their child.
- Whoever takes the child to the door will sign the register as they leave so that parents do not have to sign it themselves.
- This will prevent any risk of cross contamination.
- Staff will supervise the children and observe if any children seem unwell.
- The child will be put on a chair by the main door. (Unless the school can give us access to another space)
- Children will be reminded to come and tell a member of staff immediately if they start to feel unwell.
- We will use a mask and gloves.
- We will check the child's temperature and any other symptoms they have. If they have a temperature or any other COVID 19 symptoms they will be kept on the chair away from other children and their parents/carers will be contacted to come to collect them as soon as is physically possible.
- They will then be asked to access a test and inform us of the results. The child will not be allowed to attend ATC again until they have an all clear.
- Staff will wear Mask and gloved if they need to deal with situations where 2m distance cannot be maintained.
- Staff will wear PPE to avoid infection and wash hands thoroughly after they have dealt with the situation.
- If they come into contact with someone showing any symptoms of COVID 19 they should carefully monitor themselves over the next 14 days and notify the Manageress asap if they develop symptoms themselves then follow government guidelines.
- We would then contact the parents of any children who have come into contact with this person.
- Each year group will have to be escorted separately to the hall to keep them in their year group "bubbles"
- We will take the children outside to play as much as possible in their year groups.
- We will make use of the outside space using both playgrounds to allow the Year groups enough space to play outside and stay in their bubbles.
- Children will anti bac their hands before going outside.
- We will have anti-bac available outside ready to use the outside equipment
- They will anti-bac their hands after playing with equipment before they go back in the hall.
- We will aim have a small supply of basic outside equipment per year group.
- The children will Outside equipment will be regularly cleaned before and after use.